

# Professional Learning Community Activity Log



Date: \_\_\_\_\_ Start/End Time: \_\_\_\_\_ / \_\_\_\_\_

**Purpose:** Our purpose is to improve instruction and student performance through meaningful professional development and K-12 collaboration that is standards based, data driven, goal orientated and sustainable.

<b>Team Goal:</b>	
<b>Team Members:</b>	
<b>Team Members Present Today:</b>	

1. Please provide a brief overview of what was discussed or decided at the meeting:
  
2. How will what the team learned today improve instruction and student performance?
  
3. List all artifacts or products the team created at the meeting:
  
4. What assistance does the team need?
  
5. Agenda setting – Tasks to be accomplished at the next PLC: