

**MINERAL POINT UNIFIED SCHOOL DISTRICT
BUS REQUEST FORM EXTRA-CURRICULAR ACTIVITIES**

Date submitted: _____

Date of Proposed Trip: _____ Number of Vehicles Requested: _____

Leave: _____ at _____ time Return: _____ at _____ time
School school

Class/Grade/Group: _____ Total # of Riders: _____

Destination: _____
Address School

Educational Purpose of Trip or Activity: _____

TRIP INFORMATION

Figure the bus will get 8 miles per gallon and the gallon of diesel fuel cost should be figures at \$ 4.00 per gallon

	<u>ESTIMATE COST</u>	<u>ACTUAL</u>
# of miles _____	\$_____	\$_____
Total # of miles divide by 8 x \$ 4.00		
# of miles _____ X 1.33	\$_____	\$_____
# of hours _____ @ \$22.93/HR	\$_____	\$_____
TOTAL	\$_____	\$_____
MINIMUM BUS CHARGE: \$28.67	\$_____	\$_____

SOURCE OF FUNDING: _____

Application Date: _____ Teacher/Coach Signature _____

Date Approved by Principal: _____ Principal's Signature: _____

BUS REQUESTS SHOULD BE MADE ONE WEEK PRIOR TO THE TRIP