Revised: 8/1/2025

MINERAL POINT UNIFIED SCHOOL DISTRICT
BUS REQUEST FORM

Date of Proposed Trip: _____ Number of Busses: _____

Leave: _____ at _____ Return: _____ at _____
School (Elem/MS/HS) Time School (Elem/MS/HS) Time

Class/Grade/Group: _____ Total Number of Riders: _____

Destination: _____
Address/School

Educational Purpose of Trip or Activity: _____

_____

TRIP INFORMATION

Figure the bus will get 8 miles per gallon and the gallon of diesel fuel cost should be figured at $4.00 per gallon.

	ESTIMATE COST	ACTUAL COST
# of miles _____ Total # of miles divided by 8 x $4.00 **(Mileage starts/ends at First Student location)**	$ _____	$ _____
# of miles _____ x $1.39 **(Mileage starts/ends at First Student location)**	$ _____	$ _____
# of hours _____ x $23.96/hour	$ _____	$ _____
TOTAL	$ _____	$ _____

Minimum Bus Charge: $30.10

Source of Funding: _____

Application Date: _____ Teacher/Coach Signature: _____

Date Approved by Principal: _____ Principal Signature: _____

WE WOULD APPRECIATE BUS REQUESTS BE MADE A MINIMUM OF ONE WEEK PRIOR TO THE TRIP