

# Mineral Point Unified School District



## Pointer Kids' Club Family Handbook Summer 2025

**DIRECTOR:** Mo Grimm

(608) 341-9629

[mo.maygrimm@mp.k12.wi.us](mailto:mo.maygrimm@mp.k12.wi.us)

## **Pointer Kids' Club Mission Statement**

Summer Pointer Kids' Club (PKC) is designed to provide a safe, interactive, and fun environment for Mineral Point students by offering a variety of open-ended, play-based crafts, games and physical activities during the summer break.

## **Who can enroll?**

Any student who will be enrolled in K-5<sup>th</sup> grade in the Mineral Point School District for the 2025-2026 school year is eligible to enroll.

## **Summer Enrichment**

All students will be required to sign up for the Mineral Point Summer Enrichment Program at the elementary. If signed up for services before 8AM, children can begin their morning in Pointer Kids' Club and will return to Pointer Kids' Club after enrichment to continue with PKC activities for the remainder of the day.

## **Hours of Operation**

Pointers Kids' Club will run Monday – Friday, from Monday, June 9<sup>th</sup> through Friday, August 15<sup>th</sup>. Our anticipated hours will be 7AM-5PM. When signing up for Pointer Kids' Club, you will indicate the earliest and latest times you'll drop off and pick up your child(ren). This will allow PKC staffing to adjust when no children are expected. For example, if we don't expect any children until 8AM on a given day, our doors will open at 8AM on that day. If all children are scheduled to be picked up by 4:30PM, our doors will close at 4:30PM that day. We will, of course, make sure all children are picked up before closing doors on any given day.

## **Breakfast/Lunch/Snacks**

You will be responsible for providing breakfast and a cold lunch for your child(ren). Please send your child(ren) with a labeled lunch box and refillable water bottle. No fridge or microwave will be available. Snacks will be provided in the afternoon.

## **School Closings**

Pointer Kids' Club will be closed the week of June 30<sup>th</sup> – July 4<sup>th</sup>. You will not be charged for that week.

## **Termination**

A one-week notice of termination of care is required. Major discipline violations that cannot be managed may require suspension or termination of the child from the program. Student behavior expectations will follow the normal school behavior expectations. Chronic pick-ups after 5:00 pm could result in termination – this decision will be made at the discretion of the Director and/or Superintendent.

## **Policy Regarding Illness**

Children who are sick may not attend the Pointer Kids' Club. Parents will be notified by phone if their child becomes sick while at Pointer Kids' Club. Parents or other authorized persons will be asked to pick up their child(ren) as soon as possible. Any child who shows signs of an illness will be separated from the other children until they are picked up. Children must be fever-free for 24 hours, without the use of medication, before returning to Pointer Kids' Club.

### **Registration Fee**

A \$40.00 non-refundable registration fee per family will be due the first week of services in addition to the weekly fee in order to help cover supply costs throughout the summer.

### **Payment Policy**

Payments (cash or check for exact amount only) are due by Friday of each week payable to MINERAL POINT SCHOOLS. You may pay in advance for future weeks. If your payment is two weeks overdue, your child will not be able to attend Pointer Kids' Club unless you have made arrangements with the Director and/or paid in full. When signing up for Pointer Kids' Club, you will choose which days you need service. You will be responsible for paying that rate even if your child does not attend Pointer Kids' Club on chosen days. You will not receive credit for the days your child does not attend unless arranged with the Director or extenuating circumstances.

### **Fee Schedule**

Daily	\$35 per child
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### **Returned Checks/Late Pick Up Fees**

There will be a \$35.00 returned check fee and an overtime charge of \$1.00 per minute after 5:00 pm

### **Pointer Kids' Club Drop-Off and Pick-Up**

When dropping off and picking up from Pointer Kids' Club, we ask that you park in the upper parking lot and enter the double doors south of cafeteria by music room (Door #5) off Cothorn Street. Ring doorbell to gain entrance. Child(ren) will not be released to their parent or authorized persons until they have been signed out of Pointer Kids' Club. **If your child(ren)'s plans change, all communication to the Director should be by the prior day of this change.** Students will not be released to anyone who is not listed by the parent on the registration form. Anyone not listed above will not be allowed to pick up your child(ren) unless communicated in writing (text or email) to the Director. Please have a Photo ID available when picking up your child(ren) until the staff becomes familiar with authorized persons.

### **Pointer Kids' Club Continuous Improvement**

Our top priorities are your child's safety and well-being within a fun learning environment. Please communicate any ideas or concerns with the Director.