

Mineral Point Unified School District



Pointer Kids' Club Family Handbook Summer 2024

Pointer Kids' Club Mission Statement

Pointer Kids' Club (PKC) is designed to provide a safe, interactive, and fun environment for Mineral Point students by offering a variety of open-ended, play-based STEAM and physical activities during the summer break.

Who can enroll?

Any student who will be enrolled in K-5th grade in the Mineral Point School District for the 2024-2025 school year is eligible to enroll.

Summer Enrichment

All students will be required to sign up for the 3-week Mineral Point Summer Enrichment Program which will run June 10 – June 28, from 8:00 am – 11:00 am. Children can begin their morning in Pointer Kids' Club if they arrive before 8:00 am and will return to Pointer Kids' Club at 11:00 am to continue with PKC activities for the remainder of the day.

Hours of Operation

Pointers Kids' Club will run Monday – Friday, from 7:00 am – 5:00 pm, on Monday, June 10th through Friday, August 16th. You will be responsible for providing breakfast and a cold lunch for your child(ren). Please send your child(ren) with a labeled lunch box and refillable water bottle. No fridge or microwave will be available. Snacks will be provided in the afternoon.

School Closings

Pointer Kids' Club will be closed the week of July 1st – July 5th. You will not be charged for that week.

Termination

A one-week notice of termination of care is required. Major discipline violations that cannot be managed may require suspension or termination of the child from the program. Student behavior expectations will follow the normal school behavior expectations. Chronic pick-ups after 5:00 pm could result in termination – this decision will be made at the discretion of the Director and/or Superintendent.

Policy Regarding Illness

Children who are sick may not attend the Pointer Kids' Club. Parents will be notified by phone if their child becomes sick while at Pointer Kids' Club. Parents or other authorized persons will be asked to pick up their child(ren) as soon as possible. Any child who shows signs of an illness will be separated from the other children and will be given a place to lie down until they are picked up. Children must be fever-free for 24 hours, without the use of medication, before returning to Pointer Kids' Club.

Registration Fee (per child)

A \$40.00 non-refundable registration fee per child will be due the first week of services in addition to the weekly fee in order to help cover supply costs throughout the summer.

Payment Policy

Payments (cash or check only) are due by Friday of each week payable to MINERAL POINT SCHOOLS. If your payment is two weeks overdue, your child will not be able to attend Pointer Kids' Club unless you have made arrangements with the Director and/or paid in full. When signing up for Pointer Kids' Club, you will be choosing a weekly or daily rate. You will be responsible for paying that rate even if your child does not attend Pointer Kids' Club every day. You will not receive credit for the days your child does not attend unless arranged with the Director or extenuating circumstances.

Fee Schedule

	1 st child	Each additional child
Daily	\$35	\$25/per child
Weekly	\$175	\$125/per child

The price will be calculated by the Director for more than two children.

Returned Checks/Late Pick Up Fees

There will be a \$35.00 returned check fee and an overtime charge of \$1.00 per minute after 5:00 pm

Pointer Kids' Club Drop-Off and Pick-Up

When dropping off and picking up from Pointer Kids' Club, we ask that you park in the upper parking lot and enter the door into the cafeteria area. Child(ren) will not be released to their parent or authorized persons until they have been signed out of Pointer Kids' Club. **If your child(ren)'s plans change for the day, all communication should be done the day prior or by noon the day of.** Students will not be released to anyone who is not listed by the parent on the registration form. Anyone not listed above will not be allowed to pick up your child(ren) unless communicated in writing (text or email) to the Director. Please have a Photo ID available when picking up your child(ren) until the staff becomes familiar with authorized persons.

Pointer Kids' Club Continuous Improvement

Our top priorities are your child's safety and well-being within a fun learning environment. Please communicate any ideas or concerns with the Director.

Child's Name	Grade in the Fall	Schedule	If daily, choose day(s):				
		Weekly Daily	M	T	W	TH	F
		Weekly Daily	M	T	W	TH	F
		Weekly Daily	M	T	W	TH	F
		Weekly Daily	M	T	W	TH	F

Family Name: _____

Mailing Address: _____

City and Zip: _____

Email address for Pointer Kids' Club updates: _____

List any allergies or other concerns staff should be aware of:

Please list contacts below:

Name	Phone #	Relationship	Emergency Contact		Pick Up Allowed	
			YES	NO	YES	NO
			YES	NO	YES	NO
			YES	NO	YES	NO
			YES	NO	YES	NO
			YES	NO	YES	NO

Anyone not listed above will not be allowed to pick up your child(ren) unless communicated in writing (text or email) to the Director.

I have read and agree to the Pointer Kids' Club Handbook:

Print Name:

Signature:

Date: _____

For office use only **Date received:** _____ **Payment received:** _____

Potential Schedule - can be changed at the discretion of the Director

7:00 AM - 8:00 AM: Arrival and Free Play

- Children arrive, settle in, and engage in free play activities indoors. This can include puzzles, drawing, or quiet reading to start the day gently.

8:00 AM - 9:00 AM: Morning Exercise

- Organized physical activity either on the playground or inside the school gym. Activities can rotate daily (e.g., tag, soccer, yoga for kids).

9:00 AM - 9:30 AM: Breakfast and Free Time

- A healthy breakfast that might include fruits, cereals, and milk. Post-breakfast, a short period for restroom breaks and free conversation.

9:30 AM - 11:00 AM: Educational Activities

- Split the children into groups based on interest or age for educational activities. Utilize the school classrooms for:
 - Reading and Story Time (library)
 - Science Experiments (science lab)
 - Arts and Crafts (art room)

11:00 AM - 12:00 PM: Outdoor Play

- Head to the playground for supervised free play. Offer various equipment like balls, jump ropes, and chalk for creative play.

12:00 PM - 1:00 PM: Lunch and Quiet Time

- Lunch in the school cafeteria, followed by quiet time. Kids can read, draw, or engage in quiet puzzles.

1:00 PM - 2:30 PM: Themed Project Time

- Each week can have a theme (e.g., space, dinosaurs, oceans). Activities during this time relate to the theme, incorporating elements of STEAM (Science, Technology, Engineering, Arts, Mathematics).

2:30 PM - 3:30 PM: Group Games and Team Building

- Back to the playground or gym for organized group games that emphasize teamwork and communication (e.g., relay races, obstacle courses).

3:30 PM - 4:00 PM: Snack and Free Time

- A healthy snack to refuel, followed by some unstructured free time for the children to relax and choose their own activities.

4:00 PM - 5:00 PM: Wind Down Activities

- Gentle, calming activities to round off the day. This could include story time, yoga, or meditation practices designed for children. Preparing for parent pick-up.

Notes:

- Ensure all activities are supervised by qualified adults.
- Keep hydration and sunscreen application in mind for outdoor activities.
- Adjust activities based on weather conditions, utilizing indoor options when needed.
- Weekly themes not only make planning easier but also keep the children excited for what's coming next.

This schedule provides a balance of structured and free time, encourages physical activity, and includes educational components.