

Mineral Point Unified School District



Pointer Kids' Club Parent Handbook 2025-2026

DIRECTOR: (608) 341-9629 or pkc@mp.k12.wi.us

Pointer Kids' Club Mission Statement

Pointer Kids' Club (**PKC**) is designed to provide a safe, interactive, and fun environment for Mineral Point students by offering a variety of open-ended, play-based crafts, games and physical activities before and after school outside of the traditional school day.

Who can enroll?

Any student enrolled full-time (4K-5) in the Mineral Point School District is eligible to enroll. In the event demand exceeds staffing capabilities, preference will be determined by who registered first until adequate staffing levels can be attained. AM 4K students eligible for AM only and PM 4K eligible for PM only.

Hours of Operation

During the school calendar year, Pointer Kids' Club will follow the current Mineral Point Elementary School calendar. The program will run Monday through Friday, from 7:00am – 7:30am and from after school dismissal to 6pm.

School Closings

There will not be Pointer Kids' Club if school is closed due to inclement weather or other emergencies. If there is no school in the Mineral Point School District, there is no Pointer Kids' Club. If school has a late start of 10 am, Pointer Kids' Club will open at 9am. Pointer Kids' Club will not be in session after school if school is canceled due to weather or other emergencies.

Termination

Major discipline violations that cannot be managed may require suspension or termination of the child from the program. Student behavior expectations should follow a normal school day. Chronic pick ups after 6:00pm could result in termination – this decision will be made at the discretion of the Director and/or Superintendent.

Policy Regarding Illness

Children who are sick may not attend Pointer Kids' Club. Parents will be notified by phone if their child becomes sick while at Pointer Kids' Club. Parents or other authorized persons will be asked to pick up their child(ren) as soon as possible. Any child who shows signs of an illness will be separated from the other children until they are picked up. Children must be symptom/fever-free for 24 hours, without the use of medication, before returning to Pointer Kids' Club.

Registration Fee (per school year)

A \$30.00 registration fee per family will be due the first week of services in addition to the weekly fee.

Payment Policy

Payments (cash or check only) are due by Friday of each week payable to MINERAL POINT SCHOOLS. If your payment is two weeks overdue, your child will not be able to attend Pointer Kids' Club unless you have made arrangements with the Director and/or paid in full. When signing up for Pointer Kids' Club, you will be choosing **AM and/or PM Services and an end time if using PM Services**. You will be responsible for paying that rate even if your child does not attend Pointer Kids' Club every day. You will not receive credit for the days your child does not attend unless arranged with the Director due to extenuating circumstances.

2025-2026 Fee Schedule	
AM (7AM to 7:30 AM)	\$9/Day/Child
PM (end of school day-scheduled pick up time)	\$10/Day/Child

Return Checks / Late Pick Up fees

There will be a \$35.00 returned check fee. An overtime penalty will be charged of \$1.00 for every minute over your elected pick up time. This is a per family, not per child, charge.

Pointer Kids' Club AM Drop Off

The designated area is through the double doors south of cafeteria by music room (Door #5) off Cothorn Street at 7:00am (look for the Pointer Kids' Club logo on the door). Ring doorbell to gain entrance.

Pointer Kids' Club Pick Up

When picking up your child from Pointer Kids' Club, please ring the doorbell at Door #5—the double glass doors located just south of the cafeteria, off of Cothorn Street (look for the Pointer Kids' Club logo on the door). Children will only be released to a parent or authorized individual after they have been signed out.

If your child's after-school plans change, please complete the [Elementary Dismissal form](#) before 1:00 PM. We require parent permission—either via email or verbal communication—to release your child to anyone not listed on the registration form.

For safety, please have a Photo ID available at pickup until staff becomes familiar with authorized individuals.

**NOTICE OF SCHOOL DISTRICT POLICIES ON SEX DISCRIMINATION,
THE DISTRICT'S TITLE IX COORDINATOR(S), AND PROCEDURES FOR REPORTING
OR FILING A COMPLAINT OF SEX DISCRIMINATION**

Title IX Non Discrimination Policy Statement –

As mandated by the current provisions of Title IX of the Education Amendments of 1972 and under the regulations set forth in Chapter 106 of Title 34 of the Code of Federal Regulations ("the federal Title IX regulations"), the District does not unlawfully discriminate on the basis of sex in any education program or activity that the District operates. Title IX's requirement not to discriminate in any education program or activity extends to cover, but is not limited to, District students, certain admissions processes, and District employment. Inquiries regarding how Title IX and the federal Title IX regulations apply to the District may be referred to a District Title IX Coordinator (as designated below), to the Assistant Secretary for Civil Rights at the U.S. Department of Education, or to both.

The District's commitment to nondiscrimination under Title IX and under other state and federal laws is further defined in the following policies of the School Board: Policy 113.

District Title IX Coordinators –

The District employee who holds the position identified below serve as Title IX Coordinator for the District:

Angela Klein
Director of Special Education & Pupil Services
Elementary Office: 611 Cothorn Street, Mineral Point, WI 53565
MS/HS Office: 705 Ross Street, Mineral Point, WI 53565
Phone: 608.987.0712
Email: angela.klein@mp.k12.wi.us

Reporting Sex Discrimination –

Any person (including a person who is not claiming to have been personally harmed/victimized by the alleged discrimination) may report a concern or allegation regarding prohibited sex discrimination (including sexual harassment) to the District. Such reports may be submitted as follows:

To a District Title IX Coordinator, either in person, by U.S. mail, by telephone, or by electronic mail, using the contact information listed above. In person reports should be made when the Title IX Coordinator is reasonably available during regular working hours. Reports submitted by telephone, mail, or electronic mail may be made at any time.

By any other means that results in a Title IX Coordinator actually receiving the person's verbal or written report.

Filing Formal Complaints of Title IX Sexual Harassment –

As required by the federal Title IX regulations, the District has established a formal grievance process for investigating and resolving "formal complaints" of "sexual harassment," as those terms are defined in the regulations.

An individual who is alleged to be the victim of conduct that could constitute sexual harassment under the federal Title IX regulations (i.e., a Title IX "complainant"), or a parent or guardian who has a legal right to act on behalf of such an individual, may file a formal complaint of sexual harassment. No Title IX complainant is obligated to file a formal complaint, but a qualifying formal complaint is necessary for the District to start an investigation using the District's formal Title IX grievance process.

Complainants are expected to file formal complaints of sexual harassment with a District Title IX Coordinator by electronic submission within the Safe School Alert Online Tip Reporting, submitting a document or electronic submission in person, by U.S. mail, or by electronic mail, using the contact information specified above.

Additional requirements for formal complaints of Title IX sexual harassment, including a description of the required content for a formal complaint, are set forth in Policy 113 within the School Board policies.

District Response to Reports and Complaints of Sex Discrimination and to Formal Complaints of Sexual Harassment under Title IX –

The District has established grievance procedures through which the District structures its response to reports that allege unlawful discrimination on the basis of sex in any education program or activity of the District. Those procedures are set forth in 411-Rule and 511-Rule within the School Board policies published on the District's website. The purpose of such procedures is to provide for the prompt and equitable resolution of any report or complaint of alleged sex discrimination, excluding formal complaints of sexual harassment under Title IX (which are subject to a different process).

Any time that the District has actual knowledge of sexual harassment or allegations of sexual harassment that could constitute a violation of Title IX, the District has obligations to respond to such knowledge in a manner that is not deliberately indifferent and in a manner that treats the alleged victim(s) of sexual harassment and the alleged perpetrator(s) of sexual harassment equitably. Such a response includes, but is not limited to, offering supportive measures to a complainant and investigating and resolving any formal complaint that presents allegations of Title IX sexual harassment using the formal grievance process that the District has adopted for such formal complaints. District procedures for responding to alleged sexual harassment under Title IX, including the formal grievance process, are set forth in Policy 113 within the School Board policies published on the District's website.