

**MINERAL POINT UNIFIED SCHOOL DISTRICT
BUS REQUEST FORM EXTRA-CURRICULAR ACTIVITIES**

Date submitted: _____

Date of Proposed Trip: _____ Number of Vehicles Requested: _____

Leave: _____ at _____ time Return: _____ at _____ time
School school

Class/Grade/Group: _____ Total # of Riders: _____

Destination: _____
Address School

Educational Purpose of Trip or Activity: _____

TRIP INFORMATION

Figure the bus will get 8 miles per gallon and the gallon of diesel fuel cost should be figures at \$ 3.00 per gallon

	<u>ESTIMATE COST</u>	<u>ACTUAL</u>
# of miles _____ Total # of miles divide by 8 x \$ 3.0 0	\$ _____	\$ _____
# of miles _____ X 1.19	\$ _____	\$ _____
# of hours _____ @ \$20.58/HR	\$ _____	\$ _____
TOTAL	\$ _____	\$ _____
MINIMUM BUS CHARGE: \$25.73	\$ _____	\$ _____

SOURCE OF FUNDING: _____

Application Date: _____ Teacher/Coach Signature _____

Date Approved by Principal: _____ Principal's Signature: _____

BUS REQUESTS SHOULD BE MADE ONE WEEK PRIOR TO THE TRIP