



**MINERAL POINT UNIFIED SCHOOL DISTRICT  
POLICY 447.4-Exhibit (2)**

**MINERAL POINT UNIFIED SCHOOL DISTRICT PUPIL EXPULSION:  
Outline of Procedures and Rights**

Since you and your parents have appeared without a lawyer, I will outline some of your rights and the procedures we will be following tonight. This is not intended to tell you all of your rights. I will mention the most important ones and try to explain in plain language some of your choices.

First, the school administration has the burden to show whether you should be expelled, and if so, for how long. The district will go first with its witnesses. Before a witness testifies, he or she will be sworn to tell the truth. A record (or minutes) is made of everything which is said. You and your parent(s) may ask questions or cross examine each school witness after the school attorney is finished with his or her questions. The purpose of all witness testimony is to establish what happened – who said and did what, and when. Your questions should be designed to clarify these things. You should not argue with a witness.

After the school witnesses have testified and the school's attorney, Board members and you have had a chance to ask questions, you and your parent(s) may call witnesses. If you do, you may ask questions first, after which the school attorney and Board members will be given a chance to ask their questions or cross examine. The Board attorney and you may also offer documents or papers if any are relevant to this hearing.

You and your parent(s) will also be given two different personal opportunities to address the Board. The first is by testimony as a witness. Just like other sworn testimony, you will testify first in answer to questions asked by your parents or to testify directly on your own as to what happened, who said and did what, and when. After that direct testimony, the Board attorney and Board members will be able to ask questions or cross examine. After their questions, you can testify further to clarify anything. Of course, you have the right to remain silent as well. No one can make you testify.

The second personal opportunity for you and your parents to address the Board is near the end of the hearing. This second opportunity is called a closing statement or closing argument. You will be asked whether you want to make a closing statement after the Board

attorney makes his or her closing argument. Like its name implies, this is not sworn testimony, but is a summary persuasive argument in which you generally address two points, both focusing on the word “why.” First, if there has been any dispute in what happened, you will want to argue why or give reasons why your view of what happened is what happened and not what someone else said happened. Second, whether you dispute what anyone says happened, you will want to give any reasons why you should not be expelled, why perhaps something else should be done with you. You may also want to comment on the length of any possible expulsion.

Neither you, nor your parent(s) have to testify or give a closing argument. You and your parent(s) can do the other, both or neither. No one can force you or promise you anything to get you to do or not do either. It is your choice.

Please understand the Board must decide whether it is going to expel you. It is going to decide with your testimony or closing argument or without them. Again, whether you testify or give a closing argument is entirely up to you.

The Board’s decision will be made in closed session after the hearing is over. You will be notified of that decision shortly by mail. If you are expelled, you will have the right to appeal that decision to the State Superintendent of Public Instruction in Madison.

Now, do you or your parents have any questions about your rights or the procedures? If not, I will ask the Board attorney to proceed.