Revised 1/1/22 BLUE

Mineral Point Unified School District Expense Reimbursement Form

(For Approved Conferences, Workshops & Meetings)

Conference Attended: Conference Date(s): Account Number for Payment: Actual Expenses to Claim	Name:					Date:			
Actual Expenses to Claim Mileagemiles X .585 (only if personal vehicle used) Lodging *Meals Fee (only if not prepaid) Miscellaneous Total Expenses Claimed MILEAGE-COMMON ROUND TRIP Belmont 26 Lancaster 75 Blackhawk 68 Madison 110 Bloomington 110 Milwaukee 260 Boscobel 90 Mt. Horeb 65 Cuba City 54 Pecatonica 40 Darlington 28 Platteville 40 Dodgeville 16 Richland Center 90 Fennimore 62 River Valley 60 lowa-Grant 30 Riverdale 75	Conf	erence	Att	ended:					
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Principal Superintendent				Princinal			Superintenda		

The blue form should be used only after conference/meeting has been attended.