

# Board Members Participating in Meetings Remotely

## Policy 188

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If extenuating circumstances prevent any Board member from being physically present and virtual attendance at board meetings is requested it is the policy of the Mineral Point School District that members of the Board of Education may participate in open and closed sessions of regular meetings, special School Board meetings, and/or committee meetings via remote virtual access. Remote virtual access in closed session shall be allowed only with the verbal assurance by the Board member that members of the public are not present at their remote location. This assurance must be recorded in the open session prior to adjourning to the closed session.

Remote access during quasi-judicial functions (e.g. termination hearings, expulsions) may be permitted after consultation with legal counsel.

Participation by Board members via remote virtual access shall be conducted under the provisions of Wisconsin's Open Meetings Law.

Participation shall only take place when all of the following conditions are met:

1. When possible, notice should be given by noon on the day of the meeting to the Board of Education President and District Administrator requesting a remote virtual call, and the Board President extends permission;
2. If there is appropriate, secure equipment to allow Board members and citizens in attendance to fully participate and hear a discussion and/or vote; and
3. If notice is given to citizens at the beginning of the meeting that a member is participating by remote virtual access.

Votes taken during a Board meeting when remote, virtual access is used shall be by show of hands unless otherwise required by statute, in which case a roll call vote shall be used.

### Legal References:

#### Wisconsin Statutes

[Section 19.81\(2\)](#) [public accessibility of board meetings]

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