



**ADMINISTRATIVE EVALUATION**

It is the responsibility of the Board to continuously carry out a program of evaluation of the school system, the District Administrator, and the efficiency and effectiveness with which the District Administrator operates the system.

In the spring of each year, the Board will confer with the District Administrator relative to the general functioning of the school system and its program and the functioning of the District Administrator as executive officer of the school district. At this conference, the various strengths and weaknesses of both the system and the District Administrator will be discussed with particular emphasis on future corrective measures to be taken to strengthen and correct weaknesses and deficiencies.

Through the program of administrative supervision, the District Administrator shall continuously evaluate the building principals as they function in their administrative-supervisory roles. The District Administrator will give particular attention to those job description duties when evaluating the overall effectiveness of the building principals.

At least once each year, the District Administrator will give evaluation reports on each of the building principals to the Board. The Board shall give particular attention to job description duties when evaluating the overall effectiveness of the District Administrator.

Legal Reference(s): Wisconsin Statutes 118.24

Adopted: February 1973

Revised: February 1986

February 1991

May 2000