

Official business of the School Board shall be transacted at regular monthly meetings and at such other meetings of the Board as are authorized by law.

Unless a different regular meeting schedule is approved by a majority vote of the Board, the Board shall hold its regular monthly meeting on the second Monday of each month at 6:30pm in the Board Room of the District Office. If the regular Board meeting date falls on a legal holiday, as defined under state law, the meeting shall be held on another date as determined by a majority vote of the Board if the District Offices will not be otherwise open for public business on the holiday in question.

Board meetings shall be moved to a larger school facility within the District when evidence is made available to the District Administrator or Board President that a larger crowd than can be accommodated in the Board Room will be in attendance.

All regular meetings shall be open to the public, except as specifically provided by state law. Only those items of business included on the noticed agenda shall be discussed and/or acted upon by the Board at the meeting. However, to the extent consistent with the public notice of any period of public comment period that is to take place at a meeting, the Board may discuss (but not take any action upon) any subject matter that is raised by a speaker even though the subject matter was not specifically noticed as an item of business for the meeting.

Minutes of each meeting shall be recorded, and the proceedings of each meeting shall be posted within 45 days of each board meeting.

The Board, with the assistance of the school district business office, shall ensure that a detailed record of receipts and expenditures is available to the public for inspection at each board meeting.

Meetings may be adjourned to a specific date for the consideration of unfinished business.

Board member and public notice of regular Board meetings shall be given in accordance with state law and established District procedures.

Legal References:

Wisconsin Statutes

- [Section 19.81\(2\)](#) [public access to meetings]
- [Section 19.83](#) [governmental meetings; period of public comment]
- [Section 19.84](#) [public notice of meetings]
- [Section 19.85](#) [exemptions to meeting in open session]
- [Section 120.11\(4\)](#) [proceedings of school board meetings; financial records]

- [Section 120.43\(2\)](#) [regular monthly board meetings]
- [Section 995.20](#) [legal holidays]

Adoption Date: 10/09/2017