



**MINERAL POINT UNIFIED SCHOOL DISTRICT POLICY 934**

**PAYMENT PROCEDURES**

All details relative to payment procedures to contractors and the architect-engineer shall be clearly spelled out in the written contract with the construction and architect-engineer. These details will include a definite payment schedule which shall be strictly adhered to through the construction period.

All requests for payment must be in writing and be approved by the architect-engineer for payment. All payments must be approved by the Board before they are made.

Adopted: October 1975  
Revised: September 1986  
June 2002