



**PROJECT ADMINISTRATION**

In the interests of conducting and drawing out the building project to its conclusion, it is important and necessary that a full and complete understanding of roles and responsibilities of all individuals and personnel be specified and followed. Prior to the start of the project, the Board shall set up the supervisory and administrative structure of the total project. Throughout the duration of the project, the Board shall see that the responsibilities of all concerned are carried out in accord with the pre-established supervisory-administrative structure.

Adopted: October 1975  
Revised: September 1986  
Reviewed: June 2002