

The Mineral Point Unified School District supports a library media program that enhances the curriculum, increases literacy and promotes lifelong learning. The library media specialists are authorized to utilize interlibrary loan to provide information and materials within the scope of the library media program, but not available in district media centers.

Interlibrary loan is defined as lending school library media center material or a copy of the material to another library, or patron of another library, for a specified period of time. The purpose of the interlibrary loan is to obtain library media material not available in ones local library media center.

Borrowing of materials from libraries in Wisconsin's resource-sharing network will be approved at the discretion of the library media specialist. Patrons will be personally responsible for all materials borrowed from them and must pay accrued fines, as well as replacement costs, for all materials that are lost or damaged while in their possession.

Library media specialists may loan district resources to library patrons within Wisconsin's resource-sharing network. The decision to loan material is at the discretion of the lending library media center. Library media centers ordinarily will not loan the following:

- a. Library resources in current and recurring demand
- b. Reference materials, equipment and licensed computer software
- c. Materials on reserve for individual, group or class use
- d. New materials

The lending school library media center is responsible for compliance with copyright laws and guidelines.

Legal Reference: Wisconsin Statutes, Chapter 43.72

Adopted: March 2008